

EXPENSE CLAIM FORM - President, VP, Board

DATE November 12, 2014

VENDOR/STAFF#
(as applicable) VE0433

NAME
(Claimant/Payee) Dan Buchner

Dan Buchner

Position _____

FIRST

MIDDLE

LAST

Permanent Mailing Address: _____

Itinerary and Purpose of Travel/Expense: Calgary, Edmonton, Kansas City

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Description	NET Amount	GST Amount	Total Amount
1	10/7/2014	Travel-Meals	3106	2100	159990	690				Business meal	\$ 18.75	\$ 0.88	\$ 19.55
2	10/7/2014	Travel-Meals	3106	2100	159990	690				Business meal	\$ 19.68	\$ 0.85	\$ 20.53
3	10/8/2014	Travel-General (Pres,VP)	3101	2100	159990	690				Gasoline	\$ 5.27	\$ 0.26	\$ 5.53
4	10/8/2014	Travel-General (Pres,VP)	3101	2100	159990	690				Rental Car	\$ 180.48	\$ 9.02	\$ 189.50
5	10/8/2014	Travel-Accomm.	3105	2100	159990	690				Accommodation	\$ 303.72	\$ 14.74	\$ 319.70
6	10/8/2014	Travel-Meals	3106	2100	159990	690				Business meal	\$ 20.02	\$ 0.88	\$ 20.90
7	10/8/2014	Travel-Meals	3106	2100	159990	690				Business meal	\$ 20.18	\$ 0.82	\$ 21.00
8	10/8/2014	Hosting	3610	2100	159990	690				Business hosting	\$ 42.00	\$ 1.50	\$ 44.60
9	10/8/2014	Hosting (Alcohol)	3611	2100	159990	690				Business hosting	\$ 26.66	\$ 0.33	\$ 27.99
10	10/8/2014	Travel-Accomm.	3105	2100	159990	690				Accommodation	\$ 357.11	\$ 17.00	\$ 375.91
11	10/21/2014	Travel-General (Pres,VP)	3101	2100	159990	690				Taxi	\$ 68.86		\$ 68.86
12	10/24/2014	Travel-Accomm.	3105	2100	159990	690				Accommodation	\$ 572.54		\$ 572.54
13			#N/A	2100	159990	690							\$ -
14			#N/A	2100	159990	690							\$ -
15			#N/A	2100	159990	690							\$ -
16			#N/A	2100	159990	690							\$ -
17			#N/A	2100	159990	690							\$ -
18			#N/A	2100	159990	690							\$ -
19			#N/A	2100	159990	690							\$ -
20			#N/A	2100	159990	690							\$ -
Total Expenses : A											<u>6,644.09</u>	<u>42.52</u>	1,686.61

GL Code Summary										
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3101	Travel-General (Pres,VP)	159990	2100	690				254.61	9.28	263.89
3102	Travel-General (BOG)	159990	2100	690				-	31.74	-
3105	Travel-Accommodation	159990	2100	690			<u>1,236.41</u>	#####	31.74	1,268.15
3106	Travel-Meals	159990	2100	690				78.63	3.35	81.98
3107	Travel-Incidentals	159990	2100	690				-	1.50	-
3610	Hosting	159990	2100	690				42.99	0.7	44.60
3611	Hosting (Alcohol)	159990	2100	690				26.66	1.33	27.99
6132	Travel Advance	159990	2100	690				-	-	-
	Other1	159990	2100	690				-	-	-
	Other2	159990	2100	690				-	-	-
	Other3	159990	2100	690				-	-	-
Total								<u>42.52</u>		1,686.61

Travel Advance	B	<u>1</u>
Balance Due to Claimant	A-B	\$ <u>1,686.61</u>

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

11-12

Date DAN BUCHNER

Date _____

Date _____

Date _____

Return to Requestor (RTR)	Mail to Claimant
Requestor Name (if RTR)	
Requestor Dept (if RTR)	
Prepared by (if not claimant)	



Diners Club : Statement

[Close Window](#)

		Currency :	CAD
Account Name :	DANIEL C BUCHNER THE BANFF CENTRE	Previous Balance :	\$ 2,499.63
Card Number :	[REDACTED]	Payments :	\$ -2,500.00
Statement Date :	28-Oct-2014	New Transactions :	\$ 1,686.61
Payment Due Date :	24-Nov-2014	Balance Due :	\$ 1,686.24
		Past Due Balance :	\$ 0.00

Date	Description	Transaction Amount	Reference Number
	TRANSACTIONS FOR DANIEL C BUCHNER		
	[REDACTED]		
07-Oct-2014	BLVD KITCHEN & BAR,EDMONTON,AB,CAN	\$ 19.55 ✓	920021391105 1
07-Oct-2014	BLUE PLATE DINER,EDMONTON,AB,CAN	\$ 20.53 ✓	800180030008 2
08-Oct-2014	7-ELEVEN #33343(MKT 28,EDMONTON,AB,CAN	\$ 5.53 ✓	461672385901 3
08-Oct-2014	ENTERPRISE RENT-A-CAR,LEDUC,AB,CAN CUST SVC PH: 8002646350 RENTER: BUCHNER DANIEL AGREEMENT: 167379927 PICK-UP: LEDUC,AB RETURN: LEDUC,CAN	\$ 189.50 ✓	316673799279 4
08-Oct-2014	CALGARY MARRIOTT FD,CALGARY,AB,CAN CUST SVC PH: 4032314510 ARRIVE: 10/03/14 DEPART: 10/08/14 FOLIO NBR: 3620 ROOM RATE: 340.60 LOCATION PH: 4032314510	\$ 340.60 ✓	004096194769 5-6
08-Oct-2014	HMSHOST EDMONTON AIRPO,EDMONTON,AB,CAN	\$ 21.00 ✓	000791022374 7
09-Oct-2014	MATRIX HOTEL,EDMONTON,AB,CAN	\$ 448.50 ✓	800103816077 8-10
21-Oct-2014	KCM TAXI K0158,KANSAS CITY,MO,USA USD 59.50 @1.129244 INCLUDE FOREIGN TRANSACTION FEE 1.67 DESC: MERCHANDISE	\$ 68.86 ✓	090353739724 11
22-Oct-2014	PAYMENT RECEIVED -- THANK, YOU,CAN	\$ -2,500.00	0000 009766
24-Oct-2014	WESTIN KANSAS CITY,KANSAS CITY,MO,USA USD 497.22 @1.123406 INCLUDE FOREIGN TRANSACTION FEE 13.96 CUST SVC PH: 8164744400 ARRIVE: 10/21/14 DEPART: 10/24/14 FOLIO NBR: 02270657 LOCATION PH: 8164744400	\$ 572.54 ✓	262988817444 12
	[REDACTED]	\$ -2,500.00	
	[REDACTED]	\$ 1,686.61	

BLVD KITCHEN & BAR
10765 Jasper Avenue
Edmonton, AB

Table #205-2

Trans #: 16059 Serv: [Redacted]
10/7/2014 7:27 PM # Cust: 1

Quan	Description	Cost
1	Meatloaf 3 CHEESE	\$16.1

Net Total: \$16.1
GST \$0.0

TOTAL: \$17.0
Amount Due: \$17.0
Food: \$16.00 + 2.55
www.YOURBLVD.CA
PLEASE DRINK RESPONSIBLY 19.55

BLUE PLATE DINER
10145 104TH ST
EDMONTON AB

DATE 2014/10/07
TIME 5068 12:36:01
CLERK ID 68
INVOICE # 6985
RECEIPT NUMBER
CB2001055-001-107-002-0

PURCHASE AMOUNT \$17.85
TIP \$2.68
TOTAL

\$20.53

BLUE PLATE DINER
10145 - 104 STREET
EDMONTON, ALTA
GST# 872662309 RT0001
www.blueplatediner.ca

68 JW
Check: 5985
Table: 29-1
Guests: 1
10/07/2014 12:07PM

Meatloaf Sand. 17.00
Fries

SUBTOTAL 17.00
GST (5%) 0.85

TOTAL DUE \$17.85

Handcrafted Comfort Food For All!
www.blueplatediner.ca

A0000000041010
1216622775B7EC11
0000008000-E800
A84BFBD0C25C03BD

APPROVED

AUTH# 080505 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

7-ELEVEN
AIRPORT & N SERVICES
EDMONTON AB T5J 2T2
7808903209

2014-10-08 17:05:32

STORE #: 33343
TERM ID: 33343SEC
MERCH #: 40082555704
TRANS #: 155992
GST #: R104855408

PUMP 12
REGULAR
4.96L AT \$1.114

SALE \$ 5.5

GST INCLUDED \$ 0.20

INVOICE # 002205
AUTH# 035707

A0000000041010
0000008000

REF: 108001001388
AC1/ISO 007/00
APPROVED 035707

THANK YOU
WELCOME AGAIN

307 BUCHNER/DAN/MR 59.50 DUPLICATE 11:23 ACCT# 3620
Room Name Rate Depart Time
GK THE BANFF CENTRE 10/03/14 Arrive Time
Type
107 TUNNEL MOUNTAIN
BANFF AB
T1L1H5
Room Clerk Address Payment
MR#: 521890632

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
10/03	TELECOM FREEHSIA	.00		
10/03	ROOM SVE 3521 307	20.90		
10/03	ROOM 307, 1	59.50		
10/03	DM FEE 307, 1	1.79		
10/03	ROOM GST 307, 1	3.06		
10/03	T LEVY 307, 1	2.45		
10/03	VALETPRK VALETWP	25.00		
10/03	VALETPRK VALETWP	1.25		
10/04	TELECOM FREEHSIA	.00		
10/04	ROOM 307, 1	59.50		
10/04	DM FEE 307, 1	1.79		
10/04	ROOM GST 307, 1	3.06		
10/04	T LEVY 307, 1	2.45		
10/04	VALETPRK VALETWP	25.00		
10/04	VALETPRK VALETWP	1.25		
10/03	ROOM GL 3621	59.50		
10/03	DM FEE GL 3621	1.79		
10/03	ROOM GST GL 3621	3.06		
10/03	T LEVY GL 3621	2.45		
10/04	ROOM GL 3621	59.50		
10/04	DM FEE GL 3621	1.79		
10/04	ROOM GST GL 3621	3.06		
10/04	T LEVY GL 3621	2.45		
10/05				
		340.60		



RA 167379927 Bill 0
Rental 06-OCT-2014 06:01 PM
EDMONTON INTL ARPT
Return 08-OCT-2014 05:08 PM
EDMONTON INTL ARPT

DANIEL BUCHNER
Vehicle # F5100413
Model FUSION
Class Driven FCAR Class Charged ICAR
License# K84389 State/Province AB
M/Kms Driven 66
M/Kms Out 5688
M/Kms In 5754

Charges	No Unit	Price	Amount
T & M	2 Days	73.81	147.62*
UNLIM M/KM	0 M/Kms		0.00*
AP CONCESSION FEE			23.28*
CUSTOMER FACILITY CHARGE			8.00*
VEHICLE LICENSE FEE			1.58*
CA GST ALBERTA @5.000 %			9.02

Total Charges CAD 189.50
Deposit MC 7322
Amount Due CAD 189.50

* Taxable Items
Subject to Audit
Your loyalty number is NN925RX
For Reservations: 1-800-RENT-A-CAR

& & & 402 & & &
***** ROOM SERVICE *****
GST # 888551876RT
256
TBL 307/1 3521 GST 1
BUCHNER
03OCT'14 8:56PM
1 CLASSIC CLUB 14.00
18.0000 %
18% RS SVC CHG 2.52
Sub-Total: 14.00
Total Svc Charge 6.02
Tax 0.88
8:57 TOTAL DUE: \$20.90
\$3.50 TRIP CHARGE &
18% SERVICE CHARGE INCLUDED

ROOM NUMBER
PRINT LAST NAME
SIGNATURE
ADDITIONAL GRATUITY

If you are direct billed, in the event payment is not made within 25 days after checkout, you will owe us interest from the checkout date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X

HMSHOST
JASPERS BAR AND GRILL
EDMONTON INTERNATIONAL AIRPORT
CHECK: 4378
TABLE: 3/1
SERVER: 298920
DATE: OCT08'14 5:48PM

AUTH CODE: 044982
DANIEL BUCHNER

TOTAL: 17.21

TIP: -----

TOTAL: 21.00 /

X
I AGREE TO PAY THE ABOVE AMOUNT
IN ACCORDANCE WITH THE CARD
ISSUER'S AGREEMENT.

HMSHOST
JASPERS BAR AND GRILL
EDMONTON INTERNATIONAL AIRPORT

298920

3/1

4378
OCT08'14 5:16PM

DINE IN

**** SEAT 1 ****
1 FISH & CHIPS 16.39
TAX 0.82 AMOUNT D 17.21

SUBTOTAL 16.39
TAX 0.82
AMOUNT DUE \$ 17.21

THANK YOU FOR YOUR BUSINESS!
TELL US ABOUT YOUR EXPERIENCE

TAMARA LAWLOR
780-890-4447
TAMARA.LAWLOR@HMSSHOT.COM

GST #137512901

N/A Daniel Buchner

Room Number: 0302
 Arrival Date: 10-06-14
 Departure Date: 10-08-14
 Page No: 1 of 1
 Confirmation No: 16043831

INFORMATION INVOICE

Folio No:

10-08-14

Date	Description	Charges	Credits
10-06-14	Room Service Room# 0302 : CHECK# 1666	74.00 ✓	
10-06-14	Room Revenue	165.00	
10-06-14	Destination Marketing Fee - 3%	4.95	
10-06-14	Tourism Levy - 4%	6.80	
10-06-14	Room GST - 5% -	8.50	10
10-07-14	Room Service Room# 0302 : CHECK# 1768	2.00 ✓	
10-07-14	Room Revenue	165.00	
10-07-14	Destination Marketing Fee - 3%	4.95	
10-07-14	Tourism Levy - 4%	6.80	
10-07-14	Room GST - 5% -	8.50	
10-08-14	Room Service Room# 0302 : CHECK# 1947	2.00 ✓	
10-08-14			448.50
Total		448.50	448.50
Balance		0.00	

Matrix Hotel
 10640-10 Avenue
 GST # 866344302

17 GLADYS

Check: 1666
 Date: 13-1

Guests: 2

10/06/2014 07:08PM

LASAGNA 17.95
 *GARLIC TOAST 1.00
 VEGGIE SANDWICH 14.50
 8oz TRAPICHE RESERVA 26.66

Subtotal 60.11
 G.S.T. 3.61

Total Due \$63.12

GRATUITY 9.47

TOTAL \$72.59

Signature _____

Guest Name _____

Room # 819

DAN + SABRINA

Westin Crown Center
 One Pershing Rd.
 Kansas City, MO 64108
 816-474-4400
 http://www.starwood.com/



Buchner, Daniel Page Number 1
 Guest Number 2270657 Arrive Date 10-21-2014 15:49
 Folio ID A Depart Date 10-24-2014 07:08
 No. Of Guest 1 Agent GVSINF
 Room Number 905
 Club Account SPG - A717128516

Duplicate Invoice

Date	Reference	Description	Charges	Credits
10-21-2014	RT905	Room Chrg Grp Association	\$137.00	
10-21-2014	RT905	State Tax	\$12.81	
10-21-2014	RT905	KC Development Fee	\$1.75	
10-21-2014	RT905	City Tax	\$10.28	
10-22-2014	RT905	Room Chrg Grp Association	\$137.00	
10-22-2014	RT905	State Tax	\$12.81	
10-22-2014	RT905	KC Development Fee	\$1.75	
10-22-2014	RT905	City Tax	\$10.28	
10-22-2014	16:12:09	14034310885 0:01	\$11.70	
10-23-2014	RT905	Room Chrg Grp Association	\$137.00	
10-23-2014	RT905	State Tax	\$12.81	
10-23-2014	RT905	KC Development Fee	\$1.75	
10-23-2014	RT905	City Tax	\$10.28	
10-24-2014				\$-497.22
		** Total	\$497.22	\$-497.22
		** Balance	\$-0.00	

(USD)
12

For Authorization Purpose Only

DANIEL BUCHNER

Date		Code	Authorized
10-21-2014		056146	534.30

Continued on the next page

--ORIGINAL--
 RAHEL FEKADE
 CAB # K0158
 CUSTOMER COPY
 10/21/14 TR 1401
 START END MILES
 15:18 15:45 19.7
 FARE: \$ 46.60
 EXTRA: \$ 0.00
 TOLL: \$ 0.00
 SRCH: \$ 3.00
 TIP: \$ 9.90
 TOTAL: \$ 59.50
 CARD: (USD)
 AUTH: 067040

ALL YOU NEED
 IS 4
 816-444-4444

CARD CARD

CARD
 BANFF TO NYC - RETURN

11